



भारत का राजपत्र The Gazette of India

प्राधिकार से प्रकाशित
PUBLISHED BY AUTHORITY

सं० 23]

नई दिल्ली, शनिवार, जून 7, 1969 (ज्येष्ठ 17, 1891)

No. 23]

NEW DELHI, SATURDAY, JUNE 7, 1969 (JYAISTHA 17, 1891)

इस भाग में भिन्न पृष्ठ संख्या दी जाती है, जिससे कि यह अलग संकलन के रूप में रखा जा सके
(Separate paging is given to this Part in order that it may be filed as a separate compilation)

भाग III—खण्ड 4

(PART III—SECTION 4)

विधिक निकायों द्वारा जारी की गई विविध अधिसूचनाएं जिसमें अधिसूचनाएं, आदेश, विज्ञापन और सूचनाएं सम्मिलित हैं
(Miscellaneous Notifications including Notifications, Orders, Advertisements and Notices issued by Statutory Bodies)

स्टेट बैंक आफ इण्डिया, केन्द्रीय कार्यालय

सूचना

बम्बई, दिनांक 21 मई 1969

सं० 11007—इसके जरिए बैंक स्टाफ में की गयी नियुक्ति की अधिसूचना दी जाती है:—

श्री एम० के० दत्त (2) ने 19 मई 1969 को कारोबार समाप्त होने की अवधि से श्री एम० के० तगरिया के स्थान पर केन्द्रीय लेखा कार्यालय, कलकत्ता के स्थानापन्न अधीक्षक का पदभार ग्रहण किया।

एन० रामानन्द राव, प्रबन्ध निदेशक

भारत प्रबन्धक बोर्ड

चंडीगढ़, दिनांक 21 मई 1969

सं०—का० आ० पंजाब पुनर्गठन अधिनियम, 1966 (1966 का 31) की धारा 79 की उपधारा (7) द्वारा प्रदत्त शक्तियों का
199GI/69

(329)

प्रयोग करते हुए भाखड़ा प्रबन्धक बोर्ड अपने प्रभारार्थीन संकर्मों के सन्निर्माण, अनुरक्षण, विनियमन और कार्यचालन के लिए अपेक्षित तकनीकी मंजूरी प्रशासनिक अनुमोदन तथा अन्य मंजूरीयों से संबंधित तथा निम्नलिखित अनुसूची में विनिर्दिष्ट संहिता, नियमों और मनुअलों से संबंधित अन्य प्रशासनिक मामलों की बाबत उक्त धारा के अधीन अपनी शक्तियों, कृत्यों और कर्तव्यों को एतद्वारा उक्त बोर्ड के अध्यक्ष को प्रत्यायोजित करता है:—

अनुसूची

1. पंजाब सिविल सेवाएं नियम, खण्ड I, भाग 1।
2. पंजाब सिविल सेवाएं नियम, खण्ड I, भाग 2 (उन अध्यायों को छोड़कर जिनका संबंध केन्द्र या राज्य सरकारों/राज्य विद्युत् बोर्ड से प्रतिनियुक्ति पर आए हुए कार्यचारिवृन्द को लागू आचरण और अनुशासन संबंधी नियमों से है)
3. पंजाब सिविल सेवाएं नियम, खण्ड 2
4. पंजाब सिविल सेवाएं नियम, खण्ड 3 (यात्रा भत्ते नियम)।

5. पंजाब वित्त नियम, खण्ड I
6. पंजाब वित्त नियम, खंड 2
7. पंजाब विभागीय वित्त नियम
8. पंजाब प्रशासन मैनुअल—सिचाई शाखा
9. पंजाब संकल्प विभाग संहिता
10. पंजाब सिचाई आदेश मैनुअल
11. पंजाब बजट मैनुअल
12. कार्यालय प्रक्रिया मैनुअल—सिचाई शाखा, पंजाब
13. पंजाब मुद्रण और लेखन सामग्री मैनुअल
14. पंजाब विधि मैनुअल विभाग आदि।

एस० एस० लाम्बा, सचिव
भाखड़ा प्रबंधक बोर्ड
(फा० सं०)

भारतीय औद्योगिक वित्त निगम

नई दिल्ली, दिनांक 21 मई 1969

सं० 2/69—एतद्वारा यह अधिसूचित किया जाता है कि 16 जून, 1969 से 30 जून, 1969 तक (दोनों दिन मिलाकर) निगम का शेयर रजिस्टर बंद रहेगा और अंतरणों के पंजीकरण का कार्य निलंबित रहेगा।

बोर्ड के आदेशानुसार
चरणदास खन्ना,
महाप्रबंधक

STATE BANK OF INDIA

CENTRAL OFFICE

NOTICE

Bombay, the 21st May 1969

No. 11007—The following appointment on the Bank's staff is hereby certified :—

Shri S. K. Datta (2) has assumed charge as officiating Superintendent, Central Accounts Office, Calcutta, as from the close of business on the 19th May, 1969, *vice* Shri S. K. Taparia.

N. RAMANAND RAO
Managing Director

Bombay, the 24th May 1969

SBS. No. 14/1969—Shri Satya Dev having vacated the office of the General Manager of the State Bank of Bikaner & Jaipur, Jaipur, as at close of business today, the State Bank of India, in exercise of the powers conferred under Regulation 41(3) of the Subsidiary Banks General Regulations, 1959, has appointed Shri M. V. Subramaniam, Deputy General Manager, State Bank of Bikaner & Jaipur, at present an officer of that bank, to exercise and perform the powers and duties of the General Manager of that bank till such time as a General Manager is appointed and takes over charge :—

R. K. TALWAR
Chairman

THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA

New Delhi-1, the 21st May 1969

No. 5-CA(1)/4/69-70—With reference to this Institute's Notification No. 4-CA(1)/9/68-69, dated the 31st July, 1968, it is hereby notified in pursuance of Regulation 18 of the Chartered Accountants Regulations, 1964, that in exercise of the powers conferred by Regulation 17 of the said Regulations, the Council of the Institute of Chartered Accountants of India has restored to the Register of Members, with effect from the 16th May, 1969, the name of Shri Sailendra Chandra Lahiri,

A.C.A., Financial Controller, Jute Mills Department, M/s. Bird & Co. (Pvt.) Ltd., Chartered Bank Buildings, Calcutta-1, (Membership No. 3243).

The 23rd May 1969

No. 23-AR(SA)/S/64.—In exercise of the powers conferred under Rule 6 of the Chartered Accountants Students' Association Rules, the Council of the Institute of Chartered Accountants of India hereby notifies as under :—

Whereas according to Rule 34 of the Chartered Accountants Students' Association Rules the Annual General Meeting of the Members of the Southern India Chartered Accountants Students' Association is required to be held between the 15th May and the 15th June 1969.

And whereas due to unavoidable circumstances the Annual General Meeting cannot be held by the 15th June, 1969.

And whereas a difficulty has arisen in giving effect to the provisions of the said Rules.

Now, therefore, the Central Council, under the powers referred to above, directs that the General Meeting of the Members of the Southern India Chartered Accountants Students' Association be held by the 15th day of July, 1969 and that the said meeting be deemed to be properly and validly held.

The 28th May 1969

No. 5-CA(1)/5/69-70—With reference to this Institute's Notification No. 4-CA(1)/12/62-63 dated the 21st December, 1962, it is hereby notified in pursuance of Regulation 18 of the Chartered Accountants Regulations, 1964, that in exercise of the powers conferred by Regulation 17 of the said Regulations, the Council of the Institute of Chartered Accountants of India, has restored to the Register of Members, with effect from the 23rd May, 1969, the name of Shri V. K. Joseph, A.C.A. P-118, C.I.T. Road, Calcutta-14, (Membership No. 4799).

No. 4-CA(1)/4/69-70.—In pursuance of Regulation 16 of the Chartered Accountants Regulations, 1964, it is hereby notified that in exercise of the powers conferred by

clause (a) of Sub-Section (1) of Section 20 of the Chartered Accountants Act, 1949, the Council of the Institute of Chartered Accountants of India, has removed from the Register of Members of this Institute, on account of death, with effect from 2nd day of July, 1968, the name of Shri N. P. Sivaramakrishnan of 138-B, West C.I.T. Nagar, Nandanam P.O., Madras-35, (Membership No. 662).

No. 8-CA(1)/3/69-70.—In pursuance of clause (iii) of Regulation 10(1) of the Chartered Accountants Regulations, 1964, it is hereby notified that the certificate of practice issued to the following members shall stand cancelled with effect from the dates mentioned against their names, as they do not desire to hold their certificate of practice :—

Sl. No.	Membership No.	Name and Address	Period during which the certificates shall stand cancelled
1.	2394	Shri N. Sampath, A.C.A., Chief Accountant, M/s. Tata Robins Fraser Ltd., 11, Station Road, Bumma Mines, Jamshedpur-7.	1-6-1969 to 30-6-1969
2.	5885	Shri Brij Bhushan Jindal, A.C.A., Senior Accounts Officer, Janpath Hotels Limited, New Delhi-1.	1-4-1969 to 30-6-1969
3.	8662	Shri V. C. Srinivasarengan, A.C.A., 151, Gopalaswamy Nagar, Madras-8.	1-5-1969 to 30-6-1969
4.	9359	Shri Dara Naval Bamboat, A.C.A., Allbless Building, Thakurdwar Road, Bombay-2 BR.	1-5-1969 to 30-6-1969

The 29th May 1969

No. 1-CA(32)/69.—The following draft of certain amendments to the Chartered Accountants Regulations, 1964, which it is proposed to make in exercise of the powers conferred by Sub-sections (1) and (3) of Section 30 of the Chartered Accountants Act, 1949 (Act XXXVIII of 1949), is published for information of all persons likely to be affected thereby and notice is hereby given that the draft will be taken up for consideration on or after 25th July, 1969.

Any objection or suggestion which may be received from any person with respect to the said draft before the date specified will be considered by the Council of the Institute of Chartered Accountants of India, New Delhi.

In the existing regulation 113, for sub-regulations (8), (9) and (10), substitute the following :—

“(8) A committee shall consist of the Chairman or the Vice-Chairman of the Regional Council *ex-officio* and such other members of the Regional Council as may be elected by it, or such other members of the Institute belonging to the region not exceeding two thirds of the members of the Committee, as may be co-opted by the Regional Council, and any member so co-opted shall be entitled to exercise all the rights of a member of the Committee.

Provided that there shall be at least three members including the Chairman or the Vice-Chairman in a committee.

Provided further that in the case of any committee constituted under the direction of the Council, one member shall be nominated by the Council from amongst its members in the region.

(9) The Regional Council shall elect any member of the Committee, other than a co-opted member, to be its Chairman.

Provided that in the case of any committee constituted under the direction of the Council, unless otherwise nominated by the Council, the Chairman or the Vice-Chairman of the Regional Council, as the case may be, shall be the Chairman of that committee.

(10) A member of a committee shall hold office until the meeting of the Regional Council in the next year to be held in the latter half of September, as provided hereinafter, but he shall be eligible for re-election or co-option, as the case may be.

Provided that if he is an elected member of the committee, he shall be eligible for re-election only if he is a member of the Regional Council at the time of re-election.”

C. BALAKRISHNAN
Secretary

OIL AND NATURAL GAS COMMISSION

Dehradun, the 19th May 1969

No. 17(12)/62-Reg.—In exercise of the powers conferred by Section 32 of the Oil & Natural Gas Commission Act, 1959, (43 of 1959), the Oil & Natural Gas Commission, with the previous approval of the Central Government, hereby makes the following regulations for the grant of leave to its employees, namely :

1. Short Title and Commencement :

(1) These regulations may be called the Oil & Natural Gas Commission Leave Regulations, 1968.

(2) They shall be deemed to have come into force on the 7th day of August, 1963.

2. Application :

These regulations shall apply to all employees of the Oil & Natural Gas Commission.

3. Definitions :

In these regulations unless the context otherwise requires :—

(a) “competent authority”, in relation to the exercise of any power under these regulations, means the authority to which such power has been duly delegated by the Commission.

(b) “continuous service” of a specified period means the service rendered under the Commission for that period without any break and includes periods spent on duty as well as on leave including extraordinary leave.

(c) “employee” means any person appointed to any service of post in connection with the affairs of the commission, but does not include—

- (i) any such person appointed on foreign service;
- (ii) any such person not in the whole time employment of the Commission;
- (iii) any such person paid from Contingencies;
- (iv) any such person who is an apprentice under training and to whom no assurance has been given for employment after completion of the training; and
- (v) any other person or class of persons whom the Commission may, for reasons to be recorded in writing, by order, exclude from the scope of these regulations.

4. *Leave not to be claimed as of right :*

- (1) No leave can be claimed as a matter of right.
- (2) Full discretion shall rest with the competent authority to grant leave, to refuse or revoke such leave at any time according to the exigencies of service of the Commission.

Explanation :

The provisions of this regulation shall not, however, be interpreted in such a way as to abridge the leave entitlements of the employees and employees should, as far as possible, be encouraged to take earned leave at regular intervals.

5. *Recall from leave :*

(1) The competent authority to sanction leave shall have discretion to recall an employee to duty before the expiry of his leave, if the exigencies of service of the Commission so require.

(2) If an employee is out of the headquarters at the time when he is so recalled, he shall be treated as on duty from the date on which he starts for the station to which he is ordered to report, provided that, until he joins duty, he shall continue to get leave salary only.

(3) Travelling allowance will, however, be admissible for such journey in accordance with relevant rules in force.

6. *Types of leave :*

Subject to the provisions of regulation 4, the following types of leave shall be admissible to employees :—

- (a) casual leave
- (b) special casual leave
- (c) earned leave
- (d) half pay leave and commuted leave
- (e) extraordinary leave
- (f) study leave
- (g) quarantine leave
- (h) accident and disability leave
- (i) maternity leave
- (j) refused leave

7. *Sundays and Holidays :*

(1) Sundays or holidays immediately preceding or following any type of leave shall be deemed to be prefixed or suffixed to that leave in the normal course unless specifically ordered otherwise by the competent authority and they shall not be counted as part of the leave.

(2) A Sunday or holiday falling between the first and the last day of any leave period (other than casual leave) shall count as part of that leave.

8. *Combination of leave :*

Except where it is expressly provided otherwise in these regulations, any kind of leave permissible under these regulations may be granted in combination with or in continuation of another type of leave permissible thereunder.

9. *Leave Account :*

A leave account showing the various types of leave availed of shall be maintained in such form as may be prescribed therefor by the Director of Finance and accounts and the leave due and the balance at credit shall be worked out therein on each occasion when leave is granted.

10. *Casual leave :*

(1) Casual leave upto a maximum of 12 days in each calendar year shall be admissible to cover the casual absence of an employee for personal reasons :

Provided that in the case of an employee working in any of the projects, located in the State of Assam, this leave shall be of 15 days in a calendar year.

(2) Such leave shall be treated as duty for all purposes like fixation of pay, grant of increment and payment of salary.

(3) Casual leave cannot be combined with any other type of leave enumerated in regulation 6 and the period of casual leave immediately preceding or following any other type of leave shall be deemed to be a part of such other type of leave.

Explanation :

Sundays, holidays and any other "weekly off-days" falling before, after or within the period of casual leave shall not be counted as part of the casual leave.

11. *Special Casual Leave :*

(1) An employee who has completed at least one year's service in the Commission may be granted special casual leave.

- (a) up to a maximum of 30 days in any calendar year where the employee is not able to attend office due to civil disturbances, curfews or transport strikes and no casual leave is due to him;
- (b) up to a maximum of 30 days in any calendar year for participation in sporting events of national or international importance in a representative capacity;
- (c) up to a maximum of 10 days in any calendar year for participating in inter-departmental and District tournaments in a representative capacity;
- (d) up to a maximum of 30 days in any calendar year, where such employee donates blood on a working day for that day, to any recognised institution receiving blood;
- (e) up to a maximum of 6 days at any time during the service of such employee for undergoing sterilisation operation under the Family Planning Scheme;
- (f) up to a maximum of 10 days in any calendar year for the purpose of attending annual general meetings or for participating in the activities of associations or unions recognised by the Commission.

Explanation :

Only office bearers of the association/union shall be entitled to special Casual leave under this clause.

- (g) up to a maximum of 14 days in any calendar year for participating in Territorial Army camps, where such employee has been permitted by the Commission to join the Territorial Army;
- (h) up to a maximum of 30 days in any calendar year in any other case of exceptional nature, as the Commission may, by order, decide;

(2) Provisions of sub-regulations (2) and (3) of regulation 10 shall, so far as may be practicable, apply to special casual leave.

12. *Earned Leave :*

(1) Earned leave shall be admissible to an employee at the rate of 1/22nd of the period spent on duty in the first year of service and 1/11th of the period spent on duty thereafter in the case of temporary employee.

(2) In the case of permanent employee, the earned leave admissible is 1/11th of the period spent on duty and a temporary employee appointed without interruption of duty substantively to a permanent post shall be credited with the earned leave which would have been admissible if his previous duty had been duty in a permanent capacity diminished by any earned leave already availed of by him and the leave account may be re-cast accordingly.

(3) An employee shall cease to earn leave under this regulation when the leave earned amounts to 180 days.

(4) The maximum amount of earned leave that may be granted to an employee on any single occasion shall not exceed 120 days.

(5) (a) An employee of the Commission whose services are terminated by the Commission before attaining the age of superannuation otherwise than as a result of disciplinary proceedings, may be granted earned leave due and admissible as a terminal benefit subject to a maximum of 120 days. (b) In every case, where notice of termination of service is required to be given under the terms of employment of the employee and the employee is relieved before the expiry of notice the period or unexpired portion of the period, of such notice shall run concurrently with the leave granted :

Provided that in the case of an employee whose service is terminated on the basis of resignation of his own accord, the amount of leave granted shall not exceed half the amount of earned leave standing to his credit on the date from which the resignation is effective or 60 days, whichever is less.

(6) During the period of earned leave an employee shall be entitled to the same pay as was admissible to him on the day immediately preceding the date of commencement of such leave, provided, that the competent authority certifies in writing that but for his proceeding on leave he would have continued to hold that post.

(7) (i) An employee of the Commission on leave may not take service or accept any employment including the setting up of a private professional practice as accountant, consultant, or legal or medical practitioner without obtaining the previous sanction of—

- (a) The Commission, if the proposed service or employment lies elsewhere than in India; and
- (b) The authority empowered to appoint him if the proposed service or employment lies in India.

(ii) The leave salary of an employee of the Commission who is permitted to take up employment elsewhere during leave shall be subject to such restrictions as the Commission may by order prescribe.

Provided that a person granted Terminal Leave under sub-regulation (5) above shall be paid leave salary as the period of terminal leave, for such period during which he was employed.

NOTE 1 : This sub-regulation does not apply to casual literary work, or to service as an examiner or similar employment; nor does it apply to acceptance of foreign service.

NOTE 2 : This sub-regulation also does not apply where an employee has been allowed to take up a limited amount of private practice and receives therefor as part of his conditions of service e.g. where a right of private practice has been granted to a medical officer.

(8) In the case of an employee to whom the Employees' State Insurance Act, 1948 (34 of 1948) is applicable, leave salary admissible in respect of the period of leave, other than earned leave, shall be reduced by the amount of benefit admissible under the said Act for the same period.

13. Half Pay Leave and Commuted Leave :

(1) Half pay leave shall be admissible to an employee at the rate of 20 days for each completed year of his service under the Commission.

Provided that no half pay leave may be granted to an employee not in permanent employ, unless the authority competent to sanction leave has reason to believe that the employee will return to duty on its expiry.

(2) During the period of half pay leave, an employee shall be entitled to half the leave salary that would have been admissible to him had he been on earned leave during that period.

(3) It shall be open to an employee to convert, not more than half of the half pay leave due to him, into commuted leave, subject to the condition that :

- (a) the leave is required on medical grounds, duly supported by a medical certificate;
- (b) twice the amount of commuted leave granted is debited in against the half pay leave due to him;
- (c) the total duration of commuted leave so availed during the entire service does not exceed 240 days; and
- (d) the total duration of earned leave and commuted leave taken in continuation thereof on any single occasion does not exceed 240 days.

(4) An employee shall be entitled to the same leave salary in respect of the period of commuted leave which he would have been entitled had he been on earned leave during that period.

(5) Save in the case of leave preparatory to retirement, leave not due may be granted to an employee in permanent service for a period not exceeding 360 days during his entire service, out of which not more than 90 days at a time and 180 days in all may be otherwise than on medical certificate and such leave will be debited against the half pay leave the employee may earn subsequently.

NOTE 1 : Leave not due shall be granted only if the competent authority is satisfied that there is reasonable prospect of the officer returning to duty on the expiry of the leave and shall further be limited to the half pay leave which the officer is likely to earn hereafter.

NOTE 2 : Where an employee who has been granted leave not due under this clause applies for permission to retire voluntarily, the leave not due shall be cancelled on the granting of such permission.

14. Extraordinary Leave :

(1) Extraordinary leave shall be admissible to an employee in special circumstances when,—

- (a) no other kind of leave is admissible under these regulations, or
- (b) other kind of leave being admissible, the employee applies in writing for the grant of extraordinary leave.

(2) The period of extraordinary leave granted on any one occasion shall be exceed 3 months, except under the following circumstances, namely :—

- (a) if such leave is availed of on medical grounds duly supported by medical certificate, the maximum period admissible shall be 6 months :

Provided that in a case where such leave is required for undergoing treatment for any of the following diseases, the limit shall be 18 months :—

- (i) pulmonary tuberculosis and the application for leave is supported with a certificate from a specialist in tuberculosis;
- (ii) tuberculosis of any other part of the body and the application is supported with a certificate from a specialist in tuberculosis or a Civil Surgeon; or
- (iii) leprosy in a recognised leprosy institution or by a Civil Surgeon or a specialist in a leprosy hospital recognised by the Commission and the application for leave is supported with a certificate from the concerned Medical Officer :

Provided further that leave upto 18 months may be sanctioned under the first proviso only if the employee has put in one year's service in the Commission on the date of proceeding on such leave or on the date of expiry of the leave otherwise due and admissible under these regulations.

- (b) In case such leave is required for prosecuting studies, certified to be in the interest of the Commission, the maximum period admissible shall be 24 months :

Provided that this clause shall apply only to an employee who completes not less than 3 years continuous service on the date of expiry of the leave of the kind due and admissible under these regulations (including extraordinary leave, if any, taken under this sub-regulation) :

Provided further that :

- (i) every employee who is granted such leave shall execute a bond in the Form at Annexure I appended to these regulations;
- (ii) if such employee resigns or otherwise quits the service of his own accord at any time within a period of 3 years from the date of expiry of extraordinary leave, he shall be required to pay to the Commission, the following amount for failure to discharge the obligations, namely :—

- (a) Officers in the scale of Rs. 700-1250 and above—Rs. 5000/-
- (b) Officers in the scale of pay of Rs. 325-800 and above but not falling under item (a)—Rs. 3000/-
- (c) Others—Rs. 2000/-.

(3) The competent authority may at its discretion convert a period of absence from duty without leave into extraordinary leave.

(4) No leave salary shall be admissible during the period of extraordinary leave.

(5) Where an employee fails to resume duty on the expiry of the period of extraordinary leave if the leave granted to him is the maximum that can be granted under this regulation or where an employee who is granted a lesser amount of extraordinary leave than the maximum admissible under this regulation, remains absent from duty for any period which, together with extraordinary leave so granted exceeds the limit upto which he could have been granted leave under this regulation, he shall be deemed to have resigned his appointment and shall accordingly cease to be in the employment of the Commission, unless the Commission may

determine otherwise, in view of the exceptional circumstances of the case.

15. Study Leave :

(1) Study leave may be granted to an employee to enable him to undergo, in or out of India, a special course of study consisting of higher studies or specialised training in a professional or a technical subject having a direct and close connection with the sphere of his duties or to undertake a course of training of study tour :

Provided it is certified by the competent authority to sanction study leave that the proposed course of study or training shall be of definite advantage from the point of view of Commission's interest.

(2) Study leave out of India shall not be granted for prosecution of studies for which adequate facilities exist in India and the competent authority shall be required to record a certificate to the effect that in sanctioning study leave out of India it has satisfied itself that adequate facilities do not so exist in India.

(3) Such leave shall be granted only to those employees who have completed atleast 5 years' service under the Commission and employees who have attained the age of 50 years shall not ordinarily be considered for the grant of study leave.

(4) The duration of study leave shall not exceed 2 years during the entire period of an employee's service.

(5) Study leave may be combined with other kinds of leave due and admissible to an employee under these regulations so however that the grant of such leave in combination with any leave other than extraordinary leave shall not exceed 28 months.

(6) During the period of study leave an employee shall be entitled to the same leave salary as he would have been entitled to, had he been on half pay leave during that period.

(7) No study allowance shall be admissible during the period of study leave in addition to leave salary and the employee may, however, retain any scholarship or stipend that may be awarded to him from any other source for prosecuting the course of study or training, in addition to his leave salary.

(8) An employee who is granted study leave shall be required to execute a bond in the Form at Annexure II appended to these regulations and if an employee resigns or otherwise quits service of his own accord at any time within a period of 3 years from the date of expiry of the study leave, he shall be required to refund double the amount of leave salary and other allowances paid to him by the Commission during the period of study leave.

16. Quarantine Leave :

(1) Quarantine leave is leave of absence from duty necessitated by orders not to attend office in consequence of the presence of infectious diseases in the family or household of an employee of the Commission.

(2) Such leave can be granted by the Head of the Office on the certificate of a Medical Officer or Public Health Officer for a period of 21 days, or in exceptional circumstances for a period of 30 days and any leave necessary in excess of this period will be treated as ordinary leave.

(3) Quarantine leave shall be admissible in cases of cholera, small pox, plague, diphtheria, typhus fever and cerebrospinal meningitis.

(4) Quarantine leave is not admissible in a case in which the employee himself is suffering from the infectious disease and in such case, the employee should be given the leave otherwise due to him under these regulations.

(5) An employee on quarantine leave is not treated as absent from duty.

(6) Quarantine leave may be combined with any other type of leave except casual leave or special casual leave.

17. Accident and Disability Leave :

(1) The competent authority may grant accident and disability leave to an employee, who is disabled by injury intentionally inflicted or caused in or in consequence of, or accidentally incurred in, or in consequence of, due performance of his official duties, or in consequence of his official position and such leave shall not be debitable to the leave account.

(2) Such leave shall not be granted unless the accident has been reported by the employee immediately after the occurrence of the accident and the disability manifests itself within 3 months of the occurrence :

Provided that the limit of 3 months may be relaxed by the competent authority on merits, if it is satisfied as to the cause of disability.

(3) Accident and disability leave may be combined with any other type of leave other than casual leave or special casual leave and such leave shall be granted on the recommendations of the Medical Authority as defined in the Oil & Natural Gas Commission (Medical Examination of Employees) Regulations, 1965 and the period of leave shall be such as is certified by him to be necessary for the recovery of the employee, but shall, in no case exceed 24 months.

(4) Accident and disability leave may be granted to an employee more than once if the disability is aggravated or reproduced in similar circumstances at a later date but not more than 24 months' leave shall be granted in consequence of any one disability.

(5) The leave salary admissible during the period of accident and disability leave shall :

- (a) for the first 120 days of such leave, be the salary admissible during earned leave under these regulations for that period; and
- (b) for the remaining period of such leave, be the leave salary admissible during half pay leave under these regulations for that period.

(6) An employee may be permitted to avail of earned leave as may be otherwise due and admissible to him under these regulations, instead of proceeding on disability leave on half pay, if he so desires.

(7) The total period of accident and disability leave during which an employee receives leave salary under clause (b) of sub-regulation (5), shall not exceed 120 days for any one accident or disability, irrespective of whether such accident and disability leave is granted in one instalment or more and the said limit of 120 days shall not, however, include the period of earned leave which may be availed of by an employee under sub-regulation (6).

(8) In the case of an employee to whom the Workmen's Compensation Act, 1923 (8 of 1923), applies, the amount of leave salary payable under this regulation shall be reduced by the amount of compensation payable under that Act.

(9) Where the accident or disability referred to in this regulation has resulted due to the fault or negligence of the employee, the competent authority may, at its discretion, cover the period of absence, in part by granting leave under this regulation and in part by granting other kind of leave due to him, and the amount of accident and disability leave granted on leave salary equal to that admissible during earned leave may be less than 120 days.

18. Maternity Leave :

(1) A competent authority may grant to a female employee of the Commission maternity leave on full pay for a period which may extend up to three months from the date of its commencement or to six weeks from the date of confinement, whichever be earlier.

(2) Maternity leave may also be granted in cases of miscarriage including abortion, subject to the condition that,—

- (a) the leave does not exceed six weeks; and
- (b) the application for the leave is supported by a certificate from a Registered Medical Practitioner.

(3) Maternity leave may be combined with leave of any other type, but any leave applied for in continuation of the former may be granted only if the request is supported by a medical certificate.

(4) Any other type of leave as may be admissible, may also be granted in continuation of maternity leave in case of illness of a newly born baby subject to the female employee producing a medical certificate from the authorised medical attendant to the effect that the condition of the ailing baby warrants the mother's personal attention and her presence by the baby's side is absolutely necessary.

19. Refused Leave :

(1) No leave shall be granted to an employee beyond the date on which he should compulsorily retire :

Provided that if an employee formally applies for leave due and admissible under these regulations as preparatory to retirement well before the date of compulsory retirement and the leave so applied for is refused by the competent authority in the interest of the Commission's work the leave so refused may be granted to him after the date of his compulsory retirement.

(2) If an employee is granted an extension of service beyond the date of his compulsory retirement in the interest of the Commission's work he may be granted leave as under :—

- (a) during the period of extension :
any leave earned during the period of such extension and the leave applied for and refused in accordance with the proviso to sub-regulation (1) :
- (b) after the expiry of period of extension;
 - (i) leave applied for and refused under the proviso to sub-regulation (1), diminished by the amount of such leave availed of during the period of extension; and
 - (ii) any leave earned during the period of extension, which has been formally applied for as preparatory to final cessation of his duties in sufficient time during the period of extension and refused to him in the interest of the Commission's work.

(3) The total period of refused leave shall be limited to 120 days and the total period of earned leave to be availed of under this regulation shall in no case exceed 120 days on any single occasion.

20. Advance of Leave Salary :

The competent authority may grant an advance of leave salary to an employee of the Commission proceeding on leave for a period of 30 days or more, subject to its adjustment from the pay or leave salary paid to the employee subsequent to the grant to such advance.

NOTE : The amount of leave salary advance should be restricted to the net amount of leave salary which may be admissible for the first month of leave after taking into account the deductions required to be made from the monthly emoluments.

21. *Residuary Powers :*

Cases not covered by or requiring relaxation of these regulations or where any doubt has arisen regarding the interpretation thereof, shall be referred to the Commission and the Commission shall decide each case on its merits

K. K. DHAR

Secretary

Oil & Natural Gas Commission

ANNEXURE I (See regulation 14)

BOND FOR COMMISSION'S EMPLOYEES GRANTED EXTRAORDINARY LEAVE FOR STUDY IN INDIA OR ABROAD

KNOW ALL MEN BY THESE PRESENTS THAT WE _____ resident of _____ in the District of _____ at present employed as _____ in the Ministry/Office of _____ (hereinafter called the "obligor") and Shri _____ son of _____ of _____ and Shri _____ son of _____ of _____ (hereinafter called the "sureties") sureties on behalf of the obligor do hereby jointly and severally bind ourselves and our respective heirs, legal representatives, executors and administrators, to pay to the Oil and Natural Gas Commission, its successors and assigns (hereinafter called the "Commission") on demand and without demur the sum of Rs. _____ (Rupees _____) together with interest thereon from the date of demand at Commission's rates for the time being in force on Commission's loans or, if the payment is made in a country other than India, the equivalent of the said amount in the currency of that country converted at the official rate of exchange between that country and India AND TOGETHER with all costs between attorney and client and all charges and expenses that shall or may have been incurred by the Commission.

Dated the _____ day of _____ one thousand nine hundred and sixty _____

WHEREAS the Commission has, at the request of the above bounden Mr./Mrs./Miss _____, employed as a _____, granted him/her regular leave, followed by extraordinary leave without pay and allowances for a period of _____ months _____ days with effect from _____ in order to enable him/her to study at _____, vide letter No. _____ dated _____ (copy attached herewith which shall form part of these presents) on the condition of his executing a bond with two sureties and on the terms appearing hereinafter which the obligor had agreed to do.

NOW THE CONDITION OF THE ABOVE WRITTEN OBLIGATION IS THAT IN the event of the above bounden obligor failing to rejoin on the expiry of the period of extraordinary leave the post originally held by him/her and serve the Commission after rejoining for such period not exceeding a period of _____ years as the Commission may require or refusing to serve the Commission in any other capacity as may be required by the Commission on a salary to which he/she would be entitled under the rules, the obligor and the sureties and/or their respective heirs, legal representatives, executors and administrators shall forthwith pay to the Commission on demand and without demur the said sum of Rs. _____ together with interest thereon from the date of demand at Commission's rates for the time being in force on Commission's loans.

AND upon the obligor and/or the sureties making such payment the above written obligation shall be void and of no effect; otherwise it shall be and remain in force and virtue :

PROVIDED always that the liability of the sureties hereunder shall not be impaired or discharged by reasons of time being granted or by any forbearance act or omission of the Commission or any person authorised by them (whether with or without the consent or knowledge of the sureties) nor shall it be necessary for the Commission to sue the obligor before suing the sureties or any of them for amounts due hereunder.

The bond shall in all respects be governed by the laws of India for the time being in force and the rights and liabilities hereunder shall where necessary be accordingly determined by the appropriate courts in India.

Signed and dated this _____ day of _____ one thousand nine hundred and _____ Signed and delivered by the obligor above named Shri _____

in the presence of _____ (Obligor)

Signed and delivered by the surety above named Shri _____ (Surety)

in the presence of _____

1. _____
2. _____

Signed and delivered by the surety above named Shri _____ (Surety)

in the presence of _____

1. _____
2. _____

ACCEPTED

For and on behalf of the Commission.

ANNEXURE II (See regulation 15)

BOND FOR THE EMPLOYEES OF THE COMMISSION PROCEEDING ON STUDY LEAVE

KNOW ALL MEN BY THESE PRESENTS THAT WE _____ resident of _____ in the District of _____ at present employed as _____ in the office of _____ (hereinafter called the "obligor") and Shri _____ son of _____ of _____ and Shri _____ son of _____ of _____ (hereinafter called the "sureties") sureties on behalf of the obligor do hereby jointly and severally bind ourselves and our respective heirs, executors and administrators to pay to the Oil and Natural Gas Commission, its successors and assigns (hereinafter called the "Commission") on demand and without demur the sum of Rs. _____ (Rupees _____) together with interest thereon from the date of demand, at Commission's rates for the time being in force on Commission's loans or, if payment is made in a country other than India, the equivalent of the said amount in the currency of that country converted at the official rate of exchange between that country and India AND TOGETHER with all costs between attorney and client and all charges and expenses that shall or may have been incurred by the Commission.

Dated this _____ day of _____ one thousand nine hundred and _____

WITNESSES

WHEREAS the obligor has been granted study leave by the Commission, vide letter No. _____ dated _____ (copy attached herewith, which shall form a part of their presents) on the condition of his executing a bond with two sureties and on the terms appearing hereinafter, which the obligor has agreed to do.

NOW THE CONDITION OF THE ABOVE OBLIGATION IS THAT in the event of the obligor resigning from service without returning to duty after the expiry or termination of the period of study leave or any time within a period of three years after his return to duty, the obligor and the sureties and/or their respective legal representatives, heirs, executors and administrators shall forthwith pay to the Commission on demand the said sum of Rs. _____ (Rupees _____) together with the interest thereon from the date of demand at Commission's rates for the time being in force on Commission's loans.

And upon the obligor the sureties aforesaid making such payment the above-written obligation shall be void and of no effect; otherwise it shall be and remain in full force and virtue.

PROVIDED ALWAYS that the liability of the sureties hereunder shall not be impaired or discharged by reason of time being granted or by any forbearance act or omission of the Commission or any person authorised by them (whether with or without the consent or knowledge of the sureties) nor shall it be necessary for the Commission to sue the obligor before suing the sureties or any of them for amount due hereunder.

Signed and delivered by the obligor
above named Shri _____

(Obligor)

in the presence of _____

1. _____

2. _____

Signed and delivered by the
surety above named Shri _____

(Surety)

in the presence of _____

1. _____

2. _____

Signed and delivered by the
Surety above named Shri _____

(Surety)

In the presence of _____

1. _____

2. _____

ACCEPTED

For and on behalf of the Commission.

INDUSTRIAL FINANCE CORPORATION OF INDIA

New Delhi, the 21st May 1969

No. 2/69—It is hereby notified that the Share Register of the Corporation will be closed and the registration of transfers suspended from the 16th June, 1969 to the 30th June, 1969 (both days inclusive).

By order of the Board.

C. D. KHANNA
General Manager

BHAKRA MANAGEMENT BOARD

Chandigarh, the 21st May 1969

S.O. No.—In exercise of the powers conferred by sub-section (7) of Section 79 of the Punjab Reorganisation Act, 1966 (31 of 1966), the Bhakra Management Board, with the approval of the Central Government, hereby delegates to the Chairman of the said Board its powers, functions and duties under the said section relating to the technical sanctions, administrative approvals and other sanctions required for the construction, maintenance, regulation and operation of the works under its charge and in respect of any other administrative matters relating thereto under the Code, Rules and Manuals specified in the Schedule below :—

SCHEDULE

1. The Punjab Civil Services Rules, Volume I, Part I.
2. The Punjab Civil Services Rules, Volume I, Part II (Except chapters relating to conduct and disciplinary rules in their application to the staff on deputation from Central or State Governments/State Electricity Boards).
3. The Punjab Civil Services Rules, Volume II.
4. The Punjab Civil Services Rules, Volume III (Travelling Allowance Rules).
5. The Punjab Financial Rules, Volume I.
6. The Punjab Financial Rules, Volume II.
7. The Punjab Departmental Financial Rules.
8. The Punjab Manual of Administration—Irrigation Branch.
9. The Punjab Works Department Code.
10. The Punjab Irrigation Manual of Orders.
11. The Punjab Budget Manual.
12. The Manual of Office Procedure—Irrigation Branch Punjab.
13. The Punjab Printing and Stationery Manual.
14. The Punjab Law Manual Department etc.

S. S. LAMBA

Secretary

Bhakra Management Board

MINISTRY OF LABOUR, EMPLOYMENT AND
REHABILITATION

Employees' State Insurance Corporation

Bangalore-1, the 17th May 1969

No. Mys. Cord. 18(18)/68—It is hereby notified that the Local Committee consisting of the following members has been reconstituted for Davangere area under regulations 1950, w.e.f. the date of notification.

Chairman :

Under Regulation 10-A (1)(a).

- (1) Assistant Labour Commissioner,
Bellary Division, Bellary.

Members :

Under Regulation 10-A (1)(b).

- (2) Labour Officer, Davangere.

Under Regulation 10-A (1)(c).

- (3) Insurance Medical Officer Incharge of ESI
Dispensary, Davangere.

Under Regulation 10-A (1)(d).

- (4) Sri C. R. Viswanath,
Prashant Engineering, Davangere.
- (5) Sri Veeranna V. Chigateri,
Managing Partner of Chigateri,
Mills, Davangere.
- (6) Sri G. Chavan,
Personnel Officer,
Sri Ganeshar Textile Mills Ltd.,
Davangere.
- (7) Sri P. K. Sitarama Rao,
Head Clerk, Sri Anjaneya Cotton Mills (P)
Limited, Davangere.

Under Regulation 10-A (1)(e).

- (8) Sri Hanumantha Reddy,
President, Sri Ganeshar Textile Mills,
Employees Association, Davangere.

- (9) Sri Kotra Basappa, Vice President,
Sri Shankar Textile Mills Employees Associa-
tion, Davangere.
- (10) Sri S. Madhu Rao,
President, Printing Press Employees Associa-
tion, Davangere.
- (11) Sri A. Suryanarayana Rao,
Secretary, The Davangere Cotton Mills Em-
ployees Association, Davangere.

*Secretary :**Under Regulation 10-A (1)(f).*

- (12) The Manager, Local Office, Davangere,
E.S.I. Corporation, P. J. Extension,
Davangere.

MUHAMMAD ALIMULLAH
Regional Director